

St Catherine's Hospice

Care, compassion and understanding



SHOP VOLUNTEER APPLICATION FORM

Personal Details

Name:		Date of Birth:	
Address:	Post Code		
Tel No:Home		Mobile No:	
Email:			

Application Information

Please indicate which shop you are interested in volunteering at. **No experience is necessary as we will train you, although previous experience would be useful.** Shop Assistant at:

Billingshurst <input type="checkbox"/>	Burgess Hill <input type="checkbox"/>	Caterham <input type="checkbox"/>	Tilgate <input type="checkbox"/> Crawley <input type="checkbox"/> Coffee Shop <input type="checkbox"/>
Dorking <input type="checkbox"/>	East Grinstead <input type="checkbox"/>	Hassocks <input type="checkbox"/>	Haywards Heath <input type="checkbox"/>
Horsham 1 <input type="checkbox"/> Horsham 2 <input type="checkbox"/>	Horley <input type="checkbox"/>	Redhill <input type="checkbox"/>	Reigate <input type="checkbox"/>

Sunday's – Tilgate Shop Only

Time Available	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning							
Afternoon							
Would you be available at short notice if required?	Yes			No			

Current employment (if applicable)	
Why do you want to become a volunteer?	<i>Please continue on a separate sheet if required</i>
Students only to complete:	
Work Experience	<input type="checkbox"/>
Duke of Edinburgh Award	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>
Special Interests / Leisure Activities. Tell us something about yourself.	<i>Please continue on a separate sheet if required</i>

IN CONFIDENCE

A condition of joining St Catherine's as a volunteer is that you will undertake an orientation day or student evening to learn about The Hospice and its purpose in the community.

References

Referees: Please provide the names and addresses of two referees whom we have permission to contact. These **SHOULD NOT** be relatives and preferably have known you for at least **2 years**, able to testify to your reliability, trustworthiness and suitability for your volunteer role.

STUDENTS 16years & under please provide Tutor name & School / College details as reference

Name:	Name:
Address:	Address:
Tel No:	Tel No:
In what capacity do you know the referee?	In what capacity do you know the referee?

Confidential Information

Rehabilitation of Offenders Act 1974: Do you have any unspent convictions? **YES / NO**

If yes please specify:

Please continue on a separate sheet if required

Having a criminal record will not necessarily bar you from volunteering with us, depending on the circumstances and discussion with you. Any information given will be completely confidential and will not necessarily disqualify Volunteers from volunteer work at St. Catherine's Hospice shops but will be taken into account when assessing your suitability.

Volunteer Health Declaration

Note: Volunteering in the shops may involve a considerable amount of lifting

Do you have a health condition or are you taking medication which may affect your ability to carry out duties at St. Catherine's Hospice?	Yes	No
---	-----	----

Note As a condition of acceptance, we will ask your G.P. to sign a statement that you are fit to do the chosen duties. It is a requirement of our insurers that written confirmation as to state of health is required.

Name and address of G.P.

If there are any changes to your health that may affect your ability to volunteer, you are obliged to inform the Hospice immediately. Failing to provide this information may invalidate any insurance cover for you provided by St. Catherine's Hospice.

General Declaration:

I confirm that all the details that I have supplied on this form are true to the best of my knowledge and I recognise that failure to supply the details required or to declare any relevant information may result in my volunteer role with the Hospice being discontinued. I understand that the information on this form will be held securely on the St. Catherine's Hospice computer database and as a paper file.

Signed

Print Name

Date

Please return the application form to the retail manager.

St Catherine's Hospice Ltd. Registered as a Charity no. 281362 and as a Company in England no. 1525404
Registered Office: Malthouse Road, Crawley, West Sussex RH10 6BH