

Volunteer Role Profile:
Event Support Volunteer

Where: Surrey & Sussex
When: Days and times to be agreed
Managed by: Event Fundraiser, Fundraising Team

About:

Get involved in some of the biggest and best events around. From Dragon Boats and Midnight Walk to Tree of Light and Festive Runs, there's something for everyone!

Volunteers are needed to run registration, refreshment stands, car parking, run stalls, look after supporters and marshal routes. You're guaranteed to have a great day meeting our supporters, and contributing to raising vital funds for hospice care locally.

Role responsibilities:

- Read and/or attend all necessary briefings, and abiding by the guidance given at all times
- Dependant on the needs of the event:
 - Registration - meet and greet at the venue, answering queries and registering people
 - Manning a game / stall
 - Helping with refreshments
 - Route Guides - supporting participants
 - Cheerers (marathons etc)
 - Car park
- Discuss any queries, problems or observations with the event manager
- Work within our Volunteering Code of Conduct at all times
- Attend relevant meetings & undertake all training required
- Act as an ambassador for St Catherine's at all times

What you gain from this opportunity:

- Satisfaction of helping St Catherine's Hospice to support local people and their loved ones when it's needed most
- Full training and support throughout your role
- Being part of a fun-filled event
- Travel expenses reimbursed
- Chance to boost your CV, including a reference
- Working as part of our expert team and enjoying regular social opportunities
- Long service and annual recognition awards



What we're looking for:

- Minimum age 16 (parent/guardian consent and a child employment permit may be required)
- Excellent communication skills, being sociable, cheerful and courteous in all you do
- A caring approach while being able to demonstrate strong emotional resilience
- Good level of fitness and mobility - some manual handling may be needed
- Commitment to continuous development, including regular training
- Ability to work as part of a team

Criminal Record Check Required:

No criminal record check is required for this role.

Training Provided:

No specific training is required for this role.

Want more information?

If you have any questions, please call the Volunteering Team on 01293 447351 or email volunteering@stch.org.uk

